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BY-LAWS

1 NOMINATIONS AND ENDORSEMENT THIRD VICE PRESIDENT AND INTERNATIONAL DIRECTOR NOMINEES

1.1 Endorsement Procedure

Subject to the provisions of the International Constitution and By-Laws, any member of a Lions Club in the District seeking endorsements of a District Convention as a candidate for the office of international director or third vice-president shall:

(a) Deliver (by electronic mail or in person) written notice of intention to seek such endorsement to the District Governor no less than thirty (30) days prior to the convening date of the District Convention at which such question of endorsement is to be voted upon;

(b) Deliver with said notice of intention evidence of fulfilment of the qualifications for such office set forth in the International Constitution and By-Laws.

1.2 Nomination

Each notice of intention so delivered shall be transmitted forthwith by the District Governor to the Nominating Committee of the respective convention, which shall review and perfect the same by obtaining from each prospective candidate any additional evidence of such intention and qualifications as may be necessary under the International Constitution and By-Laws, and shall place in nomination at the respective convention the name of each such prospective candidate who has fulfilled said procedural and constitutional requirements.

1.3 Seconding Speech

Each such nominee for endorsement shall be entitled to one seconding speech of no more than three (3) minutes in duration.

1.4 Vote

The vote on the question of endorsement shall be by secret written ballot, unless there shall be only one nominee seeking the same, in which event a voice vote may be taken. The nominee receiving a majority of the votes cast shall be declared endorsed (elected) as the candidate of the convention and District. In the event of a tie vote, or failure of one nominee to receive the required majority, on any ballot, balloting shall continue until one receives the required majority of the votes cast.

1.5 Certification Of Endorsement

Certification of endorsement by the respective convention shall be made in writing to the international office by the district officials designated in accordance with the requirements set forth, in the International Constitution and By-Laws.

1.6 Validity

No district endorsement of any candidacy of any member of a Lions Club in this District shall be valid unless and until the provisions of this By-law have been met.

2 DISTRICT NOMINATIONS, ELECTIONS AND APPOINTMENTS

2.1 Nominating Committee

The District Governor shall appoint by written notification received at least sixty (60) days prior to the District Convention, a Nominating Committee of not less than three (3) and no more than five (5) members, each of whom shall be a member in good standing of a different Lions Club in good standing in the District, and shall not through the duration of their appointment hold any District Cabinet or international office position. The names of the Lions so appointed shall be sent to all Lions Clubs in the District at least thirty (30) days prior to the convening of the annual convention.

2.2 District Governor Election Procedures

Any qualified member of a Lions Club in the District seeking the office of District Governor shall file his/her intention to so run in writing with the Nominating Committee at least ten (10) days before the convening date of the District Convention, and furnish evidence of his/her compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee shall place in nomination at the District Convention the name(s) of all candidate(s) so qualified (See EXHIBIT D). If none are so received and/or so qualified, then, but then only, nominations for the office may be made from the floor. A candidate shall be allowed one nominating speech and one seconding speech, both speeches of not more than eight (8) minutes duration in total.

2.3 First and Second Vice District Governor Election Procedures

Any member of a Lions Club in the District seeking the office of First or Second Vice District Governor shall file his/her intention to so run in writing with the Nominating Committee at least ten (10) days before the convening date of the District Convention, and furnish evidence of his/her compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee shall place in nomination at the District Convention the names of all candidates so qualified (See EXHIBITS E and F). If none are so received and/or so qualified, then, but then only, nominations for the office may be made from the floor. Each candidate shall be allowed one nominating speech and one seconding speech, both speeches of not more than eight (8) minutes duration in total.

2.4 Restriction on Campaigning

Promoting a candidate for the office of District Governor or First Vice District Governor or Second Vice District Governor or any election campaign for the said purposes shall not be permitted earlier than the call of the District Governor for the District Convention, or sixty (60) days before the date of convening of the annual convention of the District, whichever is longer. In the event a candidate, and/or a Lions Club(s) on behalf of that candidate, contravene(s) this stipulation then that candidate shall be disqualified by the Nominations Committee on receiving clear proof of such infringement of this clause.

2.5 Serialised Ballot

2.5.1 It shall be mandatory for all ballot cards to contain serial numbers and must be initialled by all the candidates (by hand or by electronic means) on the front of the ballot cards to protect the integrity of the election process.

2.5.2 The election shall be by secret written serialised ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting in order to be declared elected; for purpose of such election, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions. For the avoidance of doubt, for the purposes of calculating a simple majority, all spoilt votes shall be discarded and the simple majority calculated based on the valid votes cast. If, on the first ballot, and subsequent ballots, no candidate receives a majority, the candidate or tied candidates receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue on the tied candidates until one is elected. See EXHIBIT G for recommended ballot form for District Governor, First Vice District Governor and Second Vice District Governor.

2.6 District Governor Vacancy

In the event of a vacancy in the office of District Governor, the same shall be filled in accordance with the provisions of the International Constitution and By-Laws. The Immediate Past District Governor, First and Second Vice District Governors, Past District Governors, Past International Directors and Past International Presidents in the District shall convene at a date, time and place called and determined by the Immediate Past District Governor to select a replacement for recommendation to the International Board of Directors (See EXHIBIT B).

It shall be the duty of the Immediate Past District Governor, if he/she is not available, the most recent Past District Governor who is available, to send out invitations fifteen (15) days in advance of the meeting to attend said meeting.

In order for a Lion Club member to be eligible and qualified to be selected to fill a vacancy in the office of District Governor, he/she must:

(a) Be an Active Member in good standing of a chartered Lions Club in good standing in the District.

(b) Secure the endorsement of his or her club or a majority of the Lions Clubs in the District.

(c) Have served or will have served at the time he/she takes office as District Governor:

(i) As officer of a Lions Club for a full term or major portion thereof; and

(ii) As a member of the District Cabinet for two (2) full terms or major portion thereof;

(iii) With none of the above being accomplished concurrently.

(d) It is encouraged that the First Vice District Governor fulfils his/her full term of office and other qualified Lions Club members be considered for filling a vacancy in the office of District Governor.

2.7 First and Second Vice District Governors and other Vacancies

Any vacancy in office except that of District Governor and First and Second Vice District Governors shall be filled by appointment from the District Governor for the unexpired term. In event of a vacancy arising in the office of First or Second Vice District Governor, the District Governor shall convene a meeting of the Immediate Past District Governor, First Vice District Governor and Second Vice District Governor and all past international officers who are members in good standing of a chartered Lions Club in good standing in the District. It shall be the duty of the attendees at this meeting to appoint a qualified Lions Club member as First or Second Vice District Governor for the remainder of the term. In filling said vacancy, it shall be the duty of the District Governor, or if not available, the most recent Past District Governor who is available, to send out invitations fifteen (15) days in advance of the meeting to attend said meeting and it shall also be his/her responsibility to preside as chairperson of the meeting. The chairperson shall convey the results to the international office within seven (7) days together with evidence of invitations sent and meeting attendance. Each Lion who is entitled to receive an invitation to attend and is present at said meeting shall be entitled to cast one vote for the Lion of his/her choice. See EXHIBIT C for rules of procedure.

In order for a Lions Club member to be eligible and qualified to be selected to fill a vacancy in the office of First or Second Vice District Governor, he/she must:

(a) Be an Active Member in good standing of a chartered Lions Club in good standing in the District.

(b) Secure the endorsement of his or her club or a majority of the Lions Clubs in the District.

(c) Have served or will have served at the time he/she takes office as First or Second Vice District Governor:

(i) As officer of a Lions Club for a full term or major portion thereof; and

(ii) As a member of the District Cabinet for a full term or major portion thereof;

(iii) With none of the above being accomplished concurrently.

(d) Has not completed a full term or major portion thereof as District Governor.

2.8 Region/Zone Chairperson Qualifications

Each Region and Zone Chairperson shall:

(a) Be an active member in good standing in his/her respective region or zone; and

(b) Have served or will have served at the time of taking office as Region or Zone Chairperson:

(i) As president of a Lions Club for a full term or major portion thereof, and

(ii) As a member of the board of directors of a Lions Club for no less than two (2) additional years;

(c) Have not previously served a full term or a major portion thereof as District Governor.

(d) Zone and Region Chairpersons may serve no more than three (3) cumulative years in said position.

2.9 Appointment / Election of Region/Zone Chairperson

The District Governor shall appoint, by the time the District Governor takes office, one Region Chairperson for each region (if the position is utilised during the District Governor's term), and one Zone Chairperson for each zone, in the District.

2.10 Region/Zone Chairperson Vacancy

If any Region Chairperson or Zone Chairperson shall cease to be a member of a Lions Club in the region or zone, as the case may be, to which he/she was appointed, his/her term of office shall thereon cease and the District Governor shall appoint a successor to fill said office. Provided, however, the District Governor, in the District Governor's discretion may determine not to use the position of Region Chairperson for the remainder of the term.

3 DISTRICT CONVENTION

3.1 Convention Site Selection

The District Governor shall receive invitations in writing from Lion Club(s) desiring to entertain the succeeding year(s) annual convention. All invitations shall set forth such information as the District Governor shall from time to time require and shall be delivered to him/her no later than thirty (30) days prior to the convening date of the convention at which the convention site shall be voted upon by the delegates of said convention. Procedure to be followed in investigation of bids and in presentation of the same to conventions, as well as action to be taken by a convention in the event no bids are acceptable to or so received by the District Governor shall be determined by the District Governor. In the event no bids are received or there are no acceptable bids, the organising of the annual convention shall fall upon the District Cabinet.

3.2 Official Call

The District Governor shall issue an official call by printed or electronic means to all Lions Clubs for the annual district convention not less than sixty (60) days prior to the date fixed for holding the same, stating the place, day and hour thereof.

3.3 Site Change

The District Cabinet shall retain, and have, power to change at any time, for good reason, the convention site previously chosen and neither the District, officers of the District nor any member of the District Cabinet, shall incur any liability thereby to any Lions Club or Lions Club member in the District. Notice of this site change shall be furnished in writing to each Lions Club in the District no less than thirty (30) days prior to the convening date of the annual convention.

3.4 Officers

The members of the District Cabinet shall be the officers of the annual district convention.

3.5 Sergeant-At-Arms

A convention sergeant-at-arms and such assistant sergeant-at-arms as deemed necessary shall be appointed by the District Governor.

3.6 Official Report

Within fifteen (15) days after the close of District Convention, the Cabinet Secretary shall transmit one copy of the complete proceedings to the international office. Upon written request from any Lions Club in the District a copy shall be furnished to said Lions Club.

3.7 Credentials Committee

The Credentials Committee of the District Convention shall be composed of the District Governor, as chairperson, the Cabinet Secretary, Cabinet Treasurer, up to three (3) other

Cabinet officers and two (2) other non-officers of the District appointed by the District Governor, each of whom shall be a member in good standing of a different Lions Clubs in good standing in the District. The non-officers shall not, through the duration of the appointment, hold any district or international office either by election or appointment. The Credentials Committee shall have the powers and perform the duties set forth in Robert's Rules Of Order, Newly Revised.

3.8 Elections Committee

3.8.1 Prior to the District Convention, the District Governor shall appoint, and designate the chairperson of, an Elections Committee consisting of three (3) members. Each duly nominated candidate shall also be entitled to designate one (1) observer through the nominated candidate's Lions Club. The observers may oversee election procedures only, but may not participate directly in the decision making of the Elections Committee.

3.8.2 The Elections Committee shall be responsible for preparation of elections materials, vote tabulation and resolving questions concerning the validity of individual ballots. The decision of the Elections Committee shall be final and binding.

3.8.3 The Elections Committee shall prepare a comprehensive report of the election results containing the following components: date, time and place of election; specific voting results by candidate; signature of each Elections Committee member and observer. The District Governor and all candidates shall be provided a copy of the proceedings of the Elections Committee.

3.9 Order of Convention Business

The District Governor shall arrange the order of business for the District Convention, and the same shall be the order of the day for all sessions.

3.10 District Convention Committees

The District Governor shall appoint the chairperson of, and fill any vacancies occurring in the following District Convention committees: Resolutions, Elections, Constitution and By-Laws, Rules of Procedure and International Convention. Each region, if any, shall have at least one representative on each such committee. These committees shall perform such duties as the District Governor shall designate.

4 CONVENTION FUND

4.1 Convention Fund Tax

In lieu of or in addition to a district convention registration fee, an annual district convention fund tax of Ten Singapore Dollars (SGD$10.00) may be levied upon each

member of each Lions Club in the District and shall be collected and paid in advance by each Lions Club, except newly chartered and reorganised Lions Clubs, in two (2) semi-annual payments as follows: Five Singapore Dollar (SGD$5.00) per Lions Club member on September tenth of each year to cover the semi-annual period July 1 to December 31; and Five Singapore Dollar (SGD$5.00) per Lions Club member on March tenth of each year to cover the semi-annual period January 1 to June 30, with billings of said tax to be based upon the roster of each Lions Club as of the first days of September and March, respectively. Any Lions Club which is chartered or reorganised in a current fiscal year shall collect and pay said convention tax for said fiscal year on a pro-rata basis from the first day of the second month following the date of its organisation, as the case may be.

This tax shall be collected from the Lions Clubs by, and be remitted to, the Cabinet Secretary or Cabinet Treasurer, who shall deposit the monies so collected in a special account in a bank or other depository chosen by the District Governor. The fund so collected shall be used exclusively for defraying expenses of district conventions and shall be expended by electronic means or District cheques drawn and signed by the Cabinet Treasurer and countersigned by the District Governor.

4.2 Remaining Funds

In any fiscal year, any balance remaining in the convention fund after payment of all convention administrative expenses in that year shall remain in said convention fund and become available for future convention expenses and be treated as income in any fiscal year in which expended or otherwise budgeted for payment of such expenses.

4.3 Fee Collection

Such fee as the District Governor shall set may be collected, under procedures set by the District Governor, from each delegate, alternate, and guest attending the District Convention to defray the actual cost of convention meals and entertainment.

5 AMENDMENTS OF BY-LAWS

5.1 Amending Procedure for By-Laws

These by-laws may be amended only at a District Convention, by resolution reported by the Constitution and By-laws Committee and adopted by a majority of the votes cast.

5.2 Notice

No amendment shall be so reported or voted upon unless the same shall have been furnished in writing to each Lions Club no less than thirty (30) days prior to the convening date of the annual convention with notice that the same will be voted upon at said convention.

5.3 Effective Date

Each amendment shall take effect at the close of the convention at which adopted unless otherwise specified in the amendment.

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EXHIBIT A

SAMPLE RULES OF PROCEDURE

These Sample Rules of Procedure are guidelines and may be amended by the District Cabinet and adopted by the delegates of the convention.

DISTRICT 309 CONVENTION

Rule 1

The District Governor shall arrange the order of business for the District Convention. Except for registration and certification hours, which may not be changed, deviation from the announced order of business shall be made only by consent of three-fourths (3/4) of the certified delegates assembled at any session at which a quorum is present. A majority of those certified delegates present in person at any session shall constitute a quorum.

Rule 2

Except as otherwise provided in the District Constitution and By-Laws, national custom and practice or these rules, Robert's Rules of Order, Newly Revised shall govern all questions of order and procedure.

Rule 3

(a) The credentials committee shall be composed of the District Governor, as chairperson, the Cabinet Secretary, Cabinet Treasurer and two other non-officers of the District appointed by the District Governor; provided, however, the District Governor may designate any other committee member as chairperson. The credentials committee's primary responsibility shall be to verify club delegate credentials. In carrying out this responsibility, the credentials committee shall have the powers and shall perform the duties as established by national custom and practice or as set forth in Robert's Rules of Order, Newly Revised.

(b) The registration and certification of delegates shall occur on the day(s) of _____ between the hours of _____ and _____.

(c) The number of certified delegates shall be announced to the convention upon close of certification and prior to the commencing of voting.

Rule 4

(a) Sixty (60) days prior to the convening of the convention, the District Governor, unless otherwise provided, shall appoint, and designate the chairperson of, a nominating committee consisting of not less than three (3) and no more than five (5) members. It shall be the committee's responsibility to review the qualifications of each nominated candidate within thirty (30) days prior to the election and rule on the eligibility of the same.

(b) Candidate may withdraw from the contest at any time prior to the issuance of the final report of the nominating committee.

Rule 5

Replacement of delegates and alternate delegates

(a) To replace a delegate and/or alternate delegate already certified, the replacement must provide a certificate signed by two officers of the Lions Club, certifying that the replacement is eligible as an alternate delegate.

(b) On the day of voting, a duly certified alternate delegate shall be allowed to obtain a serialised ballot and vote in lieu of a duly certified delegate from the same Lions Club by presenting his/her copy of his/her alternate credential certificate together with the copy of the certified delegate's credential certificate to the voting personnel at which time the voting personnel will make the necessary notation on the credential records marking that a substitution has been made on the respective club's delegate entitlement. Alternate delegates who were not certified cannot vote.

Rule 6

Nominations for the offices of District Governor, First and Second Vice District Governor and such other offices to be filled by the convention shall be limited to nominating/ seconding speeches not to exceed 8 minute(s) in total for each nominee.

Rule 7

(a) Prior to the convention, the District Governor shall appoint, and designate the chairperson of an elections committee consisting of three (3) members. Each duly nominated candidate shall also be entitled to designate one (1) observer through his/her Lions Club. The observers may oversee election procedures only, but may not participate directly in the committee's decision making.

(b) The elections committee shall be responsible for preparation of elections materials, vote tabulation, and resolving questions concerning the validity of individual ballots. The committee's decision shall be final and binding.

(c) The elections committee shall prepare a comprehensive report of the election results containing the following components: date, time and place of election; specific voting results by candidate; signature of each committee member and observer. The District Governor and all candidates shall be provided a copy of the committee's report.

Rule 8

Voting

(a) Voting will take place at a predetermined location and time.

(b) It shall be mandatory for all ballot cards to contain serial numbers and must be initialled by all the candidates (by hand or by electronic means) on the front of the ballot cards ("serialized ballot card") to protect the integrity of the election process.

(c) To secure a serialised ballot card, the delegate shall present his/her credential certificate to voting personnel for verification. Once verified, the delegate shall be issued a serialised

ballot card.

(d) The voter shall indicate his/her vote by placing a mark in the appropriate location by the name of the candidate of his/her choice. The mark must be placed in the proper location to constitute a valid vote.

(e) Any serialised ballot card containing votes for more than the specified number of offices to be filled in any section shall be declared invalid to that particular section.

(f) A majority vote shall be necessary to elect the District Governor, First Vice District Governor and Second Vice District Governor. A majority is defined as a number more than one-half of the total valid votes cast excluding spoilt votes, blanks and abstentions. If a majority vote is not received in the election of District Governor, First Vice District Governor and Second Vice District Governor, a vacancy shall occur and Article IX, Section 6(d) of the International By-Laws shall apply.

(g) A majority vote shall be necessary to elect all other candidates. In the event any one candidate shall fail to receive the required number of votes to be elected, additional balloting shall take place as outlined in this by-law until such time as one candidate secures a majority vote.

EXHIBIT B

RULES OF PROCEDURE
SPECIAL MEETING TO RECOMMEND A LION FOR APPOINTMENT AS DISTRICT GOVERNOR

Rule 1

In the event a vacancy arises in the office of District Governor, it shall be the duty of the Immediate Past District Governor, or if not available, the most recent Past District Governor who is available, upon notification from the international office, to convene a meeting of the Immediate Past District Governor, First and Second Vice District Governors, and all Past International Presidents, Past International Directors and Past District Governors who are members in good standing of a chartered Lions club in good standing within the District for the purpose of recommending a Lions Club endorsed Lion for appointment by the International Board of Directors.

Rule 2

Written invitations to this meeting shall be sent not less than fifteen (15) days in advance of the meeting. The Immediate Past District Governor, as the meeting's chairperson, shall have the authority to select the meeting site, date and time. However, he/she shall use his/her best efforts to select a centrally located meeting venue.

Rule 3

The chairperson shall maintain a **written** attendance roster.

Rule 4

Each Lion who is entitled to attend the meeting may make one nomination of his/her choice from the floor.

Rule 5

Each such nominee shall be entitled to one seconding speech, only, in his/her behalf of not more than three (3) minutes in duration, and may speak personally for five (5) additional minutes. When each nominee has had an opportunity to present his/her remarks, the chairperson shall declare the nominations closed. No additional nominations shall be accepted after the close of nominations.

Rule 6

Voting

(a) Voting will occur immediately after the close of nominations.

(b) Voting will be by written ballot.

(c) It shall be mandatory for all ballot cards to contain serial numbers and must be initialled by all the candidates (by hand or by electronic means) on the front of the ballot cards ("serialized ballot card") to protect the integrity of the election process.

(d) The member shall indicate his/her vote by ticking against the name of his/her choice on the serialized ballot card. Any serialised ballot card containing votes for more than one nominee shall be declared invalid.

(e) A majority vote shall be necessary to recommend a member for appointment as District Governor. In the event any one candidate shall fail to receive the required number of votes to be selected, additional balloting shall take place as outlined in this Rule 6 until such time as one candidate secures a simple majority vote.

Rule 7

At the conclusion of the meeting, but in no event more than seven (7) days after the conclusion of the meeting, the chairperson will forward a written report of the voting results to the international office together with evidence of invitations sent and attendance at the meeting.

Rule 8

The International Board of Directors, pursuant to Article IX, Sections 6(a) and (d) of the International By-Laws shall consider, but is not bound by, any recommendation resolved at the special meeting. The International Board of Directors reserves the right to appoint the recommended or any Lions Club member as District Governor for the (remainder of the) term.

EXHIBIT C

RULES OF PROCEDURE
SPECIAL MEETING TO RECOMMEND A LION FOR APPOINTMENT AS FIRST OR SECOND VICE DISTRICT GOVERNOR

Rule 1

In the event a vacancy arises in the office of First or Second Vice District Governor, the District Governor shall convene a meeting of the members as defined in Clause 2.6 of these By-laws who are members in good standing of a chartered Lions Club in good standing in the District. It shall be the duty of the attendees at this meeting to appoint a qualified Lions Club endorsed member as First or Second Vice District Governor for the remainder of the term.

Rule 2

In filling said vacancy, it shall be the duty of the District Governor, or if not available, the most recently serving Past District Governor who is available, to send out written invitations no less than fifteen (15) days in advance of the meeting, to attend said meeting and it shall also be his/her responsibility to preside as chairperson of the meeting. The District Governor, as the meeting's chairperson, shall have the authority to select the meeting site, date and time. However, he/she shall use his/her best efforts to select a centrally located meeting venue, and schedule the meeting at a convenient date and time.

Rule 3

The District Governor shall maintain a written attendance roster.

Rule 4

Each Lions Club who is entitled to attend the meeting may make one nomination of his/her choice from the floor.

Rule 5

Each such nominee shall be entitled to one seconding speech, only, in his/her behalf of not more than three (3) minutes in duration, and may speak personally for five (5) additional minutes. When each nominee has had an opportunity to present his/her remarks, the chairperson shall declare the nominations closed. No additional nominations shall be accepted after the close of nominations.

Rule 6

Voting

(a) Voting will occur immediately after the close of nominations.

(b) Voting will be by written ballot

(c) It shall be mandatory for all ballot cards to contain serial numbers and must be initialed by all the candidates (by hand or by electronic means) on the front of the ballot cards ("serialised ballot card") to protect the integrity of the election process.

(d) The Lions Club member shall indicate his/her vote by writing the name of his/her choice on the serialised ballot. Any serialised ballot containing votes for more than one nominee shall be declared invalid.

(e) A majority vote shall be necessary to recommend a member for appointment as First or Second Vice District Governor. In the event any one candidate shall fail to receive the required number of votes to be selected, additional balloting shall take place as outlined in this Rule 6 until such time as one candidate secures a simple majority vote.

Rule 7

At the conclusion of the meeting, but in no event more than seven (7) days after the conclusion of the meeting, the chairperson will forward a written report of the voting results to the international office together with evidence of invitations sent and attendance at the meeting.

EXHIBIT D

Nominating Committee Checklist
District Governor Candidate

This checklist must be completed for each candidate and submitted to the Elections Committee.

Name of Candidate:_____

Name of Candidate's Lions Club:_____

Date of Nominating Committee Meeting:_____

Date of Election:_____

Candidate has submitted sufficient evidence showing that he/she has met the following requirements:

□ Candidate is an active member in good standing of a chartered Lions Club in Good Standing* in his/her district.
□ Candidate endorsed by his/her Lions Club or a majority of the Lions Clubs in the District.
□ Candidate is currently serving as the First Vice District Governor within this District.

In the event the current First Vice District Governor does not stand for election as District Governor, or if a vacancy in the position of First Vice District Governor exists at the time of the district convention, the candidate fulfills the following qualifications:

□ Club President: Year Served_____
□ Club Board of Directors Two (2) Years Served_____
□ District Cabinet (check one)
  □ Zone or Region Chairperson Year Served_____
  □ Cabinet Secretary and/or Treasurer) Year Served_____
□ One (1) additional year as a member of District Cabinet
  Position held: _____ Year Served_____
□ With none of the above being accomplished concurrently.

**Please note that if the Lions Club has any outstanding dues, the candidate should be notified and provided up until fifteen (15) days prior to the close of credential certification to ensure that his/her Lions Club pay outstanding dues.*

I have reviewed this checklist and certify that the candidate listed above has met the requirements for District Governor in accordance with the International By-Laws, Article IX, Section 4.

_____ _____
Nominating Committee Chairperson Date

_____ _____
Nominating Committee Member Date

EXHIBIT E

Nominating Committee Checklist
First Vice District Governor Candidate

This checklist must be completed for each candidate and submitted to the Elections Committee.

Name of Candidate:_____

Name of Candidate's Lions Club:_____

Date of Nominating Committee Meeting:_____

Date of Election:_____

Candidate has submitted sufficient evidence showing that he/she has met the following requirements:

□ Candidate is an Active Member in good standing of a chartered Lions Club in Good Standing* in his/her district.
□ Candidate endorsed by his/her Lions Club or a majority of the Lions Clubs in the District.
□ Candidate is currently serving as the Second Vice District Governor within this District,
□ Has not completed a full term, or majority portion thereof, as district governor
*This amendment shall take effect on July 1, 2022

In the event the current Second Vice District Governor does not stand for election as First Vice District Governor, or if a vacancy in the position of Second Vice District Governor exists at the time of the district convention, the candidate fulfills the qualifications for the office of Second Vice District Governor:

□ Club President: Year Served_____
□ Club Board of Directors Two (2) Years Served_____
□ District Cabinet (check one)
□ Zone or Region Chairperson Year Served_____
□ Cabinet Secretary and/or Treasurer) Year Served_____
□ With none of the above being accomplished concurrently.

**Please note that if the Lions Club has any outstanding dues, the candidate should be notified and provided up until fifteen (15) days prior to the close of credential certification to ensure that his/her Lions Club pay outstanding dues.*

I have reviewed this checklist and certify that the candidate listed above has met the requirements for First Vice District Governor in accordance with the International By-Laws, Article IX, Section 6(b).

_____ _____
Nominating Committee Chairperson Date

_____ _____
Nominating Committee Member Date

EXHIBIT F

Nominating Committee Checklist
Second Vice District Governor Candidate

This checklist must be completed for each candidate and submitted to the Elections Committee.

Name of Candidate:_____

Name of Candidate's Lions Club:_____

Date of Nominating Committee Meeting:_____

Date of Election:_____

Candidate has submitted sufficient evidence showing that he/she has met the following requirements:

□ Candidate is an Active Member in good standing of a chartered Lions Club in Good Standing* in his/her district.
□ Candidate endorsed by his/her Lions Club or a majority of the Lions Clubs in the District.
□ Club President: Year Served_____
□ Club Board of Directors Two (2) Years Served_____
□ District Cabinet (check one)
  □ Zone or Region Chairperson Year Served_____
  □ Cabinet Secretary and/or Treasurer) Year Served_____

□ With none of the above being accomplished concurrently.
□ Has not completed a full term, or majority portion thereof, as District Governor
  *This amendment shall take effect on July 1, 2022

**Please note that if the Lions Club has any outstanding dues, the candidate should be notified and provided up until fifteen (15) days prior to the close of credential certification to ensure that his/her Lions Club pay outstanding dues.*

I have reviewed this checklist and certify that the candidate listed above has met the requirements for Second Vice District Governor in accordance with the International By-Laws, Article IX, Section 6(c).

_____ _____
Nominating Committee Chairperson Date

_____ _____
Nominating Committee Member Date

EXHIBIT G

Standard Ballot District Governor, First Vice District Governor & Second Vice District Governor Elections

Sample 1: Ballot where there are two candidates.

Instructions: Clearly indicate your vote by placing an appropriate symbol in the box next to the name of the candidate you are casting your vote for.

Position	Name	Vote
First Vice District Governor		
	Candidate A	
	Candidate B	

Sample 2: Ballot where there is only one candidate.

Instructions: Clearly indicate your vote by placing an appropriate symbol in the box indicating a yes or a no vote for the candidate.

Position	Name	Yes	No
District Governor			
	Candidate A		

Sample #3: Ballot where there are three or more candidates:
(Note: there are a few different options when there is more than one candidate. If time permits, you may have the voter indicate their selection next to the candidate they wish to vote for. If no candidate receives a majority of the votes, then the candidate with the lowest amount of votes is dropped off the ballot and another vote is taken (The ballot would look like Sample #1 above). This process would continue until a candidate receives the required number of votes. As most districts do not have the time to conduct such a lengthy process, the option of Preferential Voting allows the voter to complete one ballot. Following is an example of a Preferential Voting Ballot):
Instructions. Indicate your preference by clearly marking next to each candidate's name a number (1, 2, 3 or 4) indicating your preference in the order in which you would elect the candidate (i.e., 1, representing highest preference, 2 – next preference, etc).

Position	Name	Preference/ Rank
Second Vice District Governor		
	Candidate A	4
	Candidate B	2
	Candidate C	1
	Candidate D	3

Rules for Preferential Voting:

1 On the preferential ballot - for each office to be filled the voter is asked to indicate the order in which he prefers all the candidates, placing the numeral 1 beside his first preference, the numeral 2 beside his second preference, and so on for every possible choice.

2 In counting the votes for a given office, the ballots are arranged in piles according to the indicated first preferences – one pile for each candidate.

3 The number of ballots in each pile is then recorded for the tellers' report. These piles remain identified with the names of the same candidates throughout the counting procedure until all but one are eliminated as described below.

4 If more than half of the ballots show one candidate indicated as first choice, that choice has a majority in the ordinary sense and the candidate is elected. But if there is no such majority, candidates are eliminated one by one, beginning with the least popular, until one

prevails, as follows:

(a) The ballots in the thinnest pile – that is, those containing the name designated as first choice by the fewest number of voters – are redistributed into the other piles according to the names marked as second choice on these ballots.

(b) The number of ballots in each remaining pile after this distribution is again recorded.

(c) If more than half of the ballots are now in one pile, that candidate is elected. If not, the next least popular candidate is similarly eliminated, by taking the thinnest remaining pile and redistributing its ballots according to their second choices into the other piles, except that, if the name eliminated in the last distribution is indicated as second choice on a ballot, that ballot is placed accordingly to its third choice.

(d) Again the number of ballots in each existing pile is recorded, and if necessary, the process is repeated – by redistributing each time the ballots in the thinnest remaining pile, according to the marked second choice or most-preferred choice among those not yet eliminated – until one pile contains more than half of the ballots, the result being thereby determined.

(e) The tellers' report consists of a table listing all candidates, with the number of ballots that were in each pile after each successive distribution.

5 If a ballot having one or more names not marked with any numeral comes up for placement at any stage of the counting and all of its marked names have been eliminated, it should not be placed in any pile, but should be set aside.

6 If at any point two or more candidates are tied for the least popular position, the ballots in their piles are redistributed in a single step, all of the tied names being treated as eliminated.

7 In the event of a tie in the winning position – which would imply that the elimination process is continued until the ballots are reduced to two or more equal piles – the election should be resolved in favor of the candidate that was strongest in terms of first choice (by referring to the record of the first distribution).

EXHIBIT H
District Administration Fund

Section 1

The District administration dues per annum per Lions Club member: SGD 40.00

i) Amount payable by September 10 - SGD 20.00

ii) Amount payable by March 10 - SGD 20.00

Section 2

Entrance Fees for new Lions Club members payable to the District: SGD 12.00 per member.

Section 3

The District administration dues per annum payable by a Family Member, as defined by LCI: SGD 20.00.

Exhibit I

Agenda

- Election of the District Governor and First Vice-District Governor
- Review of the venue for the next annual District Convention
- Receive annual report of the previous calendar year
- Adoption of accounts of the previous fiscal year
- Discussion on the Interim Report from the District Governor including a report on the Statement of Receipts and payments of the current fiscal year prepared up to ninety (90) days prior to the District Convention
- Appointment of professional auditors
- Review of the Necrology Ceremony for the Closing Plenary session
- Report of Resolutions Committee and to consider resolutions of which due notice was given
- Report of the Nominations Committee
- Report of the Credentials Committee
- Meet the District Governor and Vice-District Governor candidates